



Royal College of Art

Postgraduate Art & Design

ROYAL COLLEGE OF ART

JOB DESCRIPTION

Post:	Senior Educational Developer (Fellowships)
Directorate:	Academic Development Office
Responsible to:	Deputy Director of Academic Development
FTE	0.6 FTE
Grade:	8

The Royal College of Art

The Royal College of Art, the world's number one university for art and design, provides students with unrivalled opportunities to deliver art and design projects that transform the world.

A small, specialist and research-intensive postgraduate institution based in the heart of London, the RCA is a high performing, radical traditionalist in a fast-paced world.

The RCA's approach is founded on the premise that art, design, creative thinking, science, engineering and technology must all collaborate to solve today's global challenges.

The College employs around 1000 professionals from around the world – professors, researchers, art and design practitioners, advisers and visiting lecturers – to teach and develop students in 30 academic programmes.

RCA students are exposed to new knowledge in a way that encourages them to experiment. Working across scientific and technical canvases and beyond set boundaries, RCA students seek to solve real-world problems.

The RCA runs joint courses with Imperial College London and the Victoria & Albert Museum. InnovationRCA, the College's centre for enterprise, entrepreneurship, incubation and business support, has helped over 50 RCA business ideas become a reality that has led to the creation of over 600 UK jobs.

The RCA GenerationRCA campaign, launched in 2019, propels the College's radical new academic vision by focusing on three key pillars: 'Place, Projects and People'. This programme sees the RCA transform its campuses and the ways in which the College teaches, researches and creates. It includes the construction of the Herzog & de Meuron-design flagship building in Battersea and introduction of future programmes centres on nano and soft robotics, computer science and machine learning, materials science and the circular economy.



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Alumni include Sir David Adjaye OBE, Christopher Bailey MBE, Sir James Dyson CBE, David Hockney OM CH RA, Tracey Emin CBE, Thomas Heatherwick CBE, Lubaina Himid CBE, Dame Zandra Rhodes DBE, Sir Ridley Scott and Clare Waight Keller.

Background

The Academic Development Office helps to realise the College's strategic vision of advancing art and design education through the review and renewal of its academic offer. It does so in five principal areas:

- The assurance and enhancement of existing offers
- The development of new academic modes, models and offers
- The educational development of staff
- The interdisciplinary exchange and professional development of students
- The internationalisation of the academic offer and expansion of collaborative partners

The Senior Educational Developer is responsible for supporting colleagues to develop and gain recognition for their creative education practice. This involves leading the College's internal 'Teaching Fellowship Scheme' as well as contributing to the design and delivery of other taught postgraduate creative education programmes.

The postholder will both work at a strategic level to develop College-wide policies and initiatives to support educational development, and at a local level supporting individuals preparing HEA Fellowship applications. In doing so, they will contribute towards establishing the College as a hub of creative education.

Main Responsibilities and Duties

Teaching Fellowship Scheme

- To lead the College's 'Teaching Fellowship Scheme', to include developing and reviewing the design of the scheme, and the policies that support its operation;
- To design and deliver a programme to support staff to secure recognition as Fellows of the Higher Education Academy, to include writing workshops, drop-in sessions and online resources;
- To coordinate Fellowship Evaluation Panels, to include advising on, evaluating and providing feedback to those seeking recognition as a Fellow of the Higher Education Academy.
- To liaise with AdvanceHE on accreditation of the College's professional development programmes, and alignment with the UK Professional Standards Framework;
- To lead the 'Portfolio' unit on the College's PG Cert in Creative Education, to include designing the curriculum and coordinating staffing, teaching and assessment;
- To act as Tutor on the College's PG Cert in Creative Education to include providing academic and pastoral support and setting, assessing and moderating assignments
- To support the design and delivery of external creative education programmes.



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Educational Development

- To take a lead role in development of College-wide strategies and policies relating to educational development, including the 'Teaching Innovation' section of the College's Interim Learning and Teaching Strategy;
- To support initiatives to enhance the College's capacity and recognition for pedagogical research, including identifying and working with collaborative partners;
- To collaborate with colleagues across the College on developing events, networks and resources relating to educational development;
- To contribute towards the development of an educational resource hub for sharing ideas, proposals and case studies;
- To provide educational development consultancy to academic Schools and professional services.

Other

- To represent the RCA at national and international fora.

Person Specification

Essential:

- Educated to degree level
- Specialist knowledge of creative arts education
- Senior Fellow of the Higher Education Academy
- Specialist knowledge of the UK Professional Standards Framework
- Experience of and expertise in curriculum design and delivery in higher education
- Experience of successful project delivery
- Excellent team working skills
- Excellent communication skills

Desirable:

- Experience of and expertise in online learning in higher education
- An active engagement with pedagogical evaluation and research

Additional Information

- Salary working 21 hours per week (0.6 FTE), £25,393 - £27,610 per annum inclusive of London Allowance
- Normal hours will total 21 hours per week over 3 days, 9.30am to 5.30pm with an hour each day for lunch.
- 25 days annual leave pro rata plus extended breaks at Christmas and Easter.

JANUARY 2022



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PAY & BENEFITS

Pension

The Royal College of Art is a member of the Superannuation Arrangements of the University of London (SAUL) which is a contributory defined benefit pension scheme. The college will contribute a sum equal to 16% of your salary while you pay 6%.

Holiday

25 days paid leave a year plus bank and public holidays (pro rata) normally observed in England and Wales. In addition, the college is normally closed for six days a year, one day either side of Easter and the remainder between Christmas and New Year.

Season ticket loans

Interest-free loans are available for staff to purchase annual season tickets.

Enhanced maternity and adoption pay

Qualifying employees are entitled to enhanced maternity/adoption pay: 26 weeks' full pay, 13 weeks Statutory Maternity/Adoption Pay. This compares to the statutory provision of 90% of average pay for 6 weeks followed by Statutory Maternity/Adoption Pay for 33 weeks.

Enhanced paternity pay

Qualifying employees are entitled to two weeks' paternity leave entitlement at full pay. This compares to the statutory provision of two weeks' pay at the statutory rate.

Enhanced sick pay

Occupational sick pay after six months' service is three months' full pay/three months' half pay.

24/7 confidential support

Staff and family members in their household have access to a free, external confidential support service for work, financial, legal, family and personal problems 24 hours a day, 365 days a year.

Occupational health

Occupational Health support for the College is provided by Imperial College's occupational health service at their South Kensington Campus.

Cycle to Work Scheme

The Royal College of Art has signed up to the Cycle to Work Scheme - part of the government's Green Transport Initiative - which allows employees to make significant savings on purchasing new bikes and safety equipment.

Life Cover

Active members of the SAUL pension scheme automatically receive life cover. A lump sum of four times your salary together with a refund of your contributions and a 2/3 pension for your dependent/spouse is payable should you die whilst in employment.

Library

All staff are welcome to join the college library.



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Events

All staff are welcome to attend exhibitions, lectures and private views held by academic schools and programmes.



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